

# RV COLLEGE OF ENGINEERING®

BANGALORE – 560 059

NO: RVE / ADMN / 857 / 2019 – 2020

Date: 10-08-2019

## CIRCULAR

The 3<sup>rd</sup> Semester students who want to opt for the change of Branch are hereby instructed to collect the Branch Change Application forms from the Admission Section, Office of the Principal from **13-08-2019**. The duly filled forms along with photo copies of Result sheet / Marks Sheet (1<sup>st</sup> & 2<sup>nd</sup> Semester) are to be submitted to the Admission Section **on or before 3.00 pm on 16-08-2019**.

The transfers done are subject to approval by the Registrar VTU, Belgaum & Directorate of Technical Education Govt. of Karnataka.

Students, who have not cleared all the subjects in 1<sup>st</sup> & 2<sup>nd</sup> Semester BE., & also who have been admitted under KEA-SNQ, PMSS & CSAB quota are not eligible for branch transfer.

### SCHEDULE

1. Issue of Branch Change Applications : 13-08-2019
2. Last Date for submission of filled Application : 16-08-2019 (Before 3.00 pm)
3. Announcement of Merit List : 16-08-2019 at 5.00 pm
4. Counseling for Branch Change (1<sup>st</sup> Round) : 20-08-2019 (from 10.00 am to 12.00 pm)
5. Counseling for Branch Change (2<sup>nd</sup> Round) : 20-08-2019 (from 2.00 pm onwards)

### Note for students opting Branch change:

1. Any discrepancy in merit list should be brought to the notice of admission section before **11.00 am on 19-08-2019**.
2. Students, who have been offered change of Branch on their first choice and based on the vacancy, cannot re-appear for second round of counseling.
3. All changes will be closed in the second round subject to vacancy in a particular branch and there shall be no further counseling.
4. No further requests will be entertained after the second round of counseling.

*S. K. Ramangudi*  
PRINCIPAL  
5/8/19

PRINCIPAL

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### Copy to:

- All HOD's, to display the same in the Department Notice Board
- Admission Section
- OC