



RV COLLEGE OF ENGINEERING®

(Autonomous Institution affiliated to VTU, Belagavi)

Approved by the All India Council for Technical Education, New Delhi.

Paper viewing process for students

**(Applicable for all examinations (Regular, Makeup and Fasttrack)
of UG and PG from Nov-Dec 2019)**

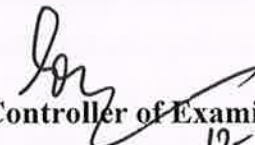
1. Provision of SEE paper viewing is only for theory papers and not for laboratories.
2. Question paper along with detailed final Scheme and solution for all the courses shall be published in designated notice board in the department and hosted on the Intranet at the time of announcement of the provisional results by the BoE chairperson.
3. Provisional results with grades will be announced by CoE.
4. The dates for registration to view the answer scripts will be announced by the CoE office, along with the provisional results. Normally three days of time will be provided for registration of paper viewing process.
5. All the students are eligible to see their answer script subject to registration, within the notified time period. The registration forms are made available in the examination section and students are required to submit the duly filled registration forms back to examination section.
6. Student shall register for each of the subject to view the valued answer script and be present personally as per the time table announced.
7. The time and venue for showing the answer scripts of various courses of the programme shall be announced by the respective BoE chairperson of the programme and the scripts will be shown only to the registered student in person, on the date and time notified .
8. There is no provision for the student to either interact with faculty or fellow students during paper viewing process. Student only has to fill and submit the grievance form for further action (With a note "No grievance" if the student does not have any).
9. The students and room superintendent shall not reveal their identity anywhere other than prescribed place in the grievance form.
10. A specified time-slot of 45 minutes per script shall be provided to the registered students to view the script and submit the duly filled discrepancy form.
11. The registered students must be present in the hall 5 minutes before the time notified for the process to begin. No extra time will be provided for the students who come late.
12. Students who registered to view the answer scripts must be present personally at the prescribed time & place and none of his/her representatives will be allowed to see the script. If a student misses their opportunity even after registration, **the registration will become null and void.**
13. The registered student shall not carry pen, pencil, calculator and or any other type of electronic gadgets. He/ She has to write grievances using the pen supplied by the institutional functionaries only.
14. Student is not permitted to write or mark anything on the answer scripts. If such attempts are made, disciplinary action will be initiated and such actions will be deemed to be treated **malpractice as per the rules and regulation of the examinations.**
15. The student has to write only question wise specific grievances, question wise in the prescribed grievance form.

16. The review process will be conducted only against the items of grievance expressed by the student in the grievance form. The review process will not consider any other questions, which are not mentioned in the grievance form.
17. The decision of the board of examiners is final. The marks obtained during initial valuation & the process of review, whichever is higher, will be considered for the announcement of the final results.
18. Announcement of final results with grade after paper viewing process.
19. No further claim for valuation by student is permitted. Since a panel of three faculty members address the grievances this will be considered equivalent to challenge valuation.
20. There is no provision for award of any grace to any student during the paper seeing process.
21. As the consequence of the implementation of the paper viewing process (PVP) the other remedial process namely issue of i) Photocopy ii) Revaluation and iii) Challenge valuation have become redundant and hence abolished hence forth.
22. Further as result of paper viewing process (PVP) the double valuation process of PG answer scripts are also abolished and henceforth there shall be only one valuation generally by internal valuer.
23. The PG moderation is about 30% of overall number of scripts only (not course wise).

ODD SEMESTER(1,3,5,7) SEE PAPER VIEWING DEC2019/JAN 2020 EXAM

SL.NO	EVENT	DATE
1	Registration for SEE paper viewing @ CoE office/Exam section	04.01.2020 to 07.01.2020
2	SEE paper viewing & Grievance form submission	13.01.2020 to 15.01.2020

Copy to: All HoDs to display in all Notice Boards.
 Dean Academics, Dean Students Affairs.
 Warden, to display in Hostel Notice Board.
 Website.


Controller of Examination
 Controller of Examinations
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